



As a church school, our vision is for each child to love learning and to have hope, confidence, wisdom and respect for all.

'Life in all its fullness' (John 10:10)

Abusive or Threatening Behaviour on School Premises

Aims:

- All members of the school community have a right to expect that their school is a safe place in which to work and learn.
- Violence, threatening behaviour and abuse against school staff or other members of the school community will not be tolerated, the aim being to achieve zero tolerance of such behaviour within the school.
- Where such behaviour does occur, action will be taken to deal with the person or persons concerned.
- This policy has been written based on the Department for Education guidelines on school security: Access to and barring of individuals from School Premises (December 2012)

Action to be taken if an incident occurs

If an incident involving violence, threatening behaviour or abuse does occur then an incident report form will be completed by the member of the school community against whom the abuse was directed. In the case of this being a pupil, a member of staff may complete the form on their behalf. North Yorkshire Police, North Yorkshire Local Authority, North Yorkshire Safeguarding Children Board and St Peter's Brafferton CE (VA) Primary School Board of Governors may be informed at any time if an incident is deemed serious enough. (Incident Report Form attached)

Step 1 - Verbal warning

The Headteacher will speak to the person or persons perpetrating such an incident privately, and write to individuals concerned requesting their response to the allegations. It will be put to them that such behaviour is unacceptable regardless of their position, the correct procedure to follow to raise complaints (if any), and an assurance will be sought that such an incident will not be repeated. It will be stressed on this occasion that repetition of such an incident will result in further more serious action being taken. However, if the incident is deemed sufficiently serious, the Headteacher may omit this step and instigate

Step 2 or Step 3.

Step 2 – Written warning

If a second incident occurs involving the same person or persons, the Headteacher will write to the adult(s) informing them once again that this conduct is unacceptable.

Step 3 – Final written warning

If a third incident occurs involving the same person(s), the Chair of Governors will write to the adult(s) giving a final warning that this abusive and threatening behaviour is unacceptable, and that a repetition of this conduct will leave the governors no option but to involve the LA.

Step 4 – Governor Ban Letter (may be issued by Local Authority)

If such an incident recurs, or if an initial incident is considered serious enough by the Headteacher, the governors would be involved to enforce any action deemed necessary. This may result in a person or persons being excluded from school premises.

The Local Authority may consider taking legal action to enforce a ban, therefore an assurance will be sought from members of the school community that they will be prepared to give evidence in court should the need arise.

Step 5 – Involvement of the police

If following a decision to ban a person from the school premises, that person nevertheless persists in entering school premises and is displaying unreasonable behaviour, such a person may be removed from the school premises as a trespasser under Section 547 of the Education Act 1996 and charged with an offence under the Public Order Act 1986.

All parents, even if excluded from school premises following action by the Local Authority have a right to seek an appointment to speak to school staff about their child's educational progress.

Monitored by: Full Governing Body

Date adopted: January 2025

Next review: January 2028

Review Cycle: 3 Yearly

ABUSIVE OR THREATENING BEHAVIOUR – INCIDENT REPORT FORM

Date of incident	
Day of the week	
Time of incident	

1. Member of staff reporting incident

Name
Address
Position

2. Details of person assaulted / abused

Name
Address
Position (if member of staff)
Gender
M / F Age

3. Details of trespasser / assailant / verbal abuser (if known)

Name
Address

4. Witness(es)

Name
Address
Position (if member of staff)
Gender
M / F Age

5. Other information / relationship between member of staff / abuser (if any)

6. Details of incident (continue on a separate sheet if necessary)

Location

Outcome (see Policy) Step:

Has abuser been involved in any previous incidents?

Name and contact details of police officer involved (if applicable):

Incident number

SignedDate

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Please return to the Headteacher as soon as possible